



RIGHT OF WAY - - - NEW DEVELOPMENT PERMIT APPLICATION

Permit Type: rownd [RIGHT OF WAY – NEW DEVELOPMENT] Permit # PW-
 Address of work: _____ Z Apt/Suite _____
 (If there is a specific address, indicate here- - if none, list below *)
 City _____ State ____ [▼] Zip _____ Z

This application form contains some symbols and prompts in grey lettering for the data entry clerk and are placed here to help in the data entry process.

Permit Information NOTE TO DATA ENTRY---MASTER PERMIT IN DEVELOPMENTS IS THE STREET CONTRACTOR; this can be entered at any stage of application.
 Master Permit _____ Z Routing Queue rownd Applied [date] _____
 Project _____ Z Status _____ Approved _____

Description BOX:

FIRST LINE: WHAT: (TYPE OF WORK) (check all that apply and enter value of Bond for each)

- Street Construction (Grading, Curbing & Paving) Value \$ _____
- Storm Sewer Construction Value \$ _____
- Street Light Installation Value \$ _____
- Sidewalk (Removal/Replacement) Value \$ _____
- Traffic Signal Value \$ _____

Other (Specify) _____

SECOND LINE: WHERE: IF NO SPECIFIC STREET ADDRESS, DESCRIBE LOCATION
 example... NE CORNER OF 123 etc
 Sub-Division or
 * _____ Development Name _____

THIRD LINE: CONTACT NUMBERS

 Office Telephone Office Fax E-mail

Submitted: _____
 Contact name and phone/cell number.

Owner is Applicant? (check if owner is applicant-contractor)

Applicant: (CONTRACTOR NAME) [LEAWOOD OFFICE NOTE: Complete on CONTRACTORS TAB, then copy to APPLICANT in EDEN].
 Name/Company _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Bus License # _____
 Contact _____ Phone _____

CUSTOM FIELDS

Is this a City Project? (circle answer) NO YES

PERFORMANCE AND MAINTENANCE BOND VALUE: \$ _____

DATA ENTRY NOTE: INFRASTRUCTURE TYPE: [▼] (Taken from Page 1 description of work).

SUBDIVISION NAME OR DEVELOPMENT NAME: _____ [▼]

IF PERMIT IS FOR STREET CONSTRUCTION

Data Entry Note: This infrastructure is ALWAYS the MASTER PERMIT in a New Development. Permits can be entered separately and on different dates; MASTER does not initially need to be coded.

To generate a new permit from the selected permit, click on the [GENERATE NEW PERMITS] icon and select type of permit. Enter a "1" in the right column to copy once. De-select "Copy Contractors" and "Copy Valuation" and Select "Source as master permit". Hit "OK" button.

COMMENTS:

Estimated Start Date _____ Estimated Completion Date _____

At the end of construction and acceptance of work, will this infrastructure be donated to the City of Leawood? (circle answer)

NO or YES - Place on City Inventory and copy to GASB-34 files

ACTIONS TAB

- VERIFY OCCUPATIONAL LICENSE AND/OR FRANCHISE IS ON FILE WITH OFFICE
- VERIFY CURRENT CERTIFICATE OF INSURANCE IS ON FILE WITH OFFICE
- VERIFY BOND IS ON FILE WITH OUR OFFICE

PENALTY FEE (if required): _____
DEGRADATION FEE (if street cut) _____

**ONCE PERMIT IS ISSUED
FEES ARE NON-REFUNDABLE**

TOTAL PERMIT FEE: _____

OKAY TO ISSUE PERMIT _____
City Engineer or Authorized Agent

DATE: _____