



# RIGHT OF WAY - - - - UTILITY PERMIT APPLICATION

Permit Type: rowut [RIGHT OF WAY – UTILITY] Permit # PW- \_\_\_\_\_

Address of work: \_\_\_\_\_ Z Apt/Suite \_\_\_\_\_  
 (If there is a specific address, indicate here- - if none, list below \*)

City \_\_\_\_\_ State \_\_\_\_ [▼] Zip \_\_\_\_\_ Z

This application form contains some symbols and prompts in grey lettering for the data entry clerk and are placed here to help in the data entry process.

### Permit Information

Master Permit \_\_\_\_\_ Z Routing Queue rowut Applied [date] \_\_\_\_\_  
 Project \_\_\_\_\_ Z Status \_\_\_\_\_ Approved \_\_\_\_\_

### Description BOX:

FIRST LINE: WHAT: (UTILITY TYPE) (CHOOSE ONE (1)) WORK ORDER # \_\_\_\_\_

- ELECTRIC     GAS     SANITARY SEWER     STREET LIGHT  
 TELECABLE     TELEPHONE     WATER

RESIDENTIAL SUBDIVISION OR DEVELOPMENT NAME: \_\_\_\_\_

SECOND LINE: WHERE:                      IF NO SPECIFIC STREET ADDRESS, DESCRIBE LOCATION  
 example... NE CORNER OF 123 etc

\* \_\_\_\_\_

THIRD LINE: CONTACT NUMBERS

Office Telephone \_\_\_\_\_ Office Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Submitted: \_\_\_\_\_

Contact name and phone/cell number.

Owner is Applicant? (check if owner is applicant-contractor)

**Applicant: (CONTRACTOR NAME)** [LEAWOOD OFFICE NOTE: Complete on CONTRACTORS TAB, then copy to APPLICANT in EDEN].

Name/Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Bus License # \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

**CUSTOM FIELDS**

Is this a City Project ? NO YES (please circle)

PERMIT TYPE: \_\_\_\_\_[▼] (Taken from Page 1 description of work).

SUBDIVISION NAME: \_\_\_\_\_[▼]

**ROW PURPOSE** Mark all those that apply: [▼]

- New Installation
- Not Applicable
- Other
- Repair
- Replacement

**INSTALLATION METHODS-AFFECTED AREAS** [▼] [DATA ENTRY this in "ROW METHOD" AND "ROW METHOD 2" IN EDEN]

- Curb
- Driveway
- Grass
- Not Applicable
- Open Cut
- Other \_\_\_\_\_
- Pavement
- Sidewalk
- Tunneling

**ROW COMMUNICATION/CATV/ELECTRICAL SERVICE--- PURPOSE** Mark all that apply: [▼]

- Install Conduit
- Install Copper/Coax Cable
- Install Fiber Cable
- Install/Replace Poles
- Install Power Cable
- Other \_\_\_\_\_
- Repair

**ROW COMMUNICATION/CATV/ELECTRICAL SERVICE--- METHOD** Mark all that apply: [▼]

- Aerial/Pole Attachment
- Direct Burial
- Installation of Existing Conduit
- Tunneling/Boring
- Open Cut
- Other \_\_\_\_\_

**NOTE: SERVICE PROVIDER REGISTRATION IS REQUIRED for Telecommunications & CATV.**

**COMMENTS:**

Dig Safe Ticket #: \_\_\_\_\_

If linear installation, on \_\_\_\_\_  
from \_\_\_\_\_ to \_\_\_\_\_.

Length & Width of Area \_\_\_\_\_ or

See attached Plot Plan

Estimated Start Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_

Are Plans Included? NO YES (please circle)

Will contractor need to cut the pavement? NO YES (please circle)

**ACTIONS TAB**

VERIFY OCCUPATIONAL LICENSE AND/OR FRANCHISE IS ON FILE WITH OFFICE.....

VERIFY CURRENT CERTIFICATE OF INSURANCE IS ON FILE WITH OFFICE .....

VERIFY BOND IS ON FILE WITH OUR OFFICE .....

\$5,000 BOND SPECIFIC TO JOB  \$50,000 BOND SPECIFIC TO COMPANY FOR ALL JOBS PERMITTED

N/A DUE TO SOME INDIVIDUAL FRANCHISE AGREEMENT...CHECK AGREEMENT

PENALTY FEE (if required): \_\_\_\_\_

DEGRADATION FEE (if street cut) \_\_\_\_\_

**ONCE PERMIT IS ISSUED**

**FEES ARE NON-REFUNDABLE**

TOTAL PERMIT FEE: \_\_\_\_\_

OKAY TO ISSUE PERMIT \_\_\_\_\_

City Engineer or Authorized Agent

DATE: \_\_\_\_\_