

Minutes

DVD No. 360

The City Council of the City of Leawood, Kansas, met in regular session in the Council Chambers, 4800 Town Center Drive, 7:30 P.M. on Monday, December 7, 2015. Mayor Peggy Dunn presided.

Councilmembers Present: Jim Rawlings, Julie Cain, Lou Rasmussen, Carrie Rezac, Debra Filla, Andrew Osman, James Azeltine and Chuck Sipple

Councilmembers Absent: None

Staff Present: Scott Lambers, City Administrator
Dawn Long, Finance Director
Mark Klein, Planning Official
Joe Johnson, Public Works Director
Debra Harper, City Clerk
Cindy Jacobus, Assistant City Clerk
Patty Bennett, City Attorney
Karl Weinfurter, Info. Services Specialist II
Chris Claxton, Parks & Recreation Director
April Bishop, Cultural Arts Coordinator
Richard Coleman, Community Services Dir.

Others Present: Ron Shaffer, Johnson County Commissioner, District 1
Kevin Jeffries, President, Chief Executive Officer and Director of Economic Development, Leawood Chamber of Commerce
James Charlesworth, Risk Management Consultant, Charlesworth and Associates
Mary Tearney, Chair, Arts Council Committee
Anne Blessing, Chair, Arts in Public Places Initiative

1. **PLEDGE OF ALLEGIANCE** – Led by Boy Scouts from Troop 10.

2. **APPROVAL OF AGENDA**

A motion to approve the agenda was made by Councilmember Rasmussen; seconded by Councilmember Sipple. The motion was approved with a unanimous vote of 8-0.

3. **CITIZEN COMMENTS**

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. It is not appropriate to comment on pending litigation, municipal court matters or personnel issues. Comments about items that appear on the action agenda will be taken as each item is considered. **CITIZENS ARE REQUESTED TO KEEP THEIR COMMENTS UNDER 5 MINUTES.**

4. **PROCLAMATIONS** – None

5. PRESENTATIONS/RECOGNITIONS Johnson County Budget Highlights - Presented by County Commissioner Ron Shaffer

Mayor Dunn introduced and welcomed Johnson County Commissioner Ron Shaffer, stating he had been the Mayor of Prairie Village for 16 years and now represents Leawood on the Johnson County Board of Commissioners. Copies of the budget highlights presentation were distributed.

Commission Shaffer thanked the Council for the opportunity to present to the City. Highlights of the presentation as follows:

Slide 1 – Overview of services encompassed, and statistics on the 3,069 counties in the United States and why counties matter.

Slide 2 – Map of the six Johnson County districts. Johnson County has a population of approximately 575,000 and District 1 consists of about 96,000 citizens. Commission meetings are held every Thursday morning beginning at 9:30 A.M.

Slide 3 – Flat mill levy since 2006, on-going budget reductions of \$46 Million, 428 positions reduced, and reduced or eliminated merit raises for three years [2009, 2010 and 2011].

Slide 4 – Total county FY 2016 adopted budget of \$928.7 Million, total expenditures of \$743.2 Million, and reserves of \$185.5 Million. Johnson County has a AAa rating, and to continue as such, must maintain a 20 to 25% reserve. The adopted budget addresses budget shortfall, builds back reserves, maintains service levels and provides for future growth. The 3.300 mill levy increase consists of 1.8 for county-wide fund, 0.75 for Parks & Recreation, and 0.75 for libraries.

Slide 5 – Shows favorable comparison of Johnson County with other large urban Kansas counties.

Slide 6 – Provides the deficits to be addressed by the mill levy increase of 1.8 for the county-wide fund. One mill equates to about \$8 Million per year.

Slide 7 – Graphic depiction of the FY 2016 budget, by expenditures and reserve. The Commission controls County General Services Budget of \$328.1 Million. The remaining items are fixed and financed portions that the Commission does not control.

Slide 8 – Provides the FY 2016 County Monthly Tax with the 3.300 mill levy increase impact of \$8.26 for a non-Olathe residential property value of \$261,000.

Slide 9 – Map of planned transit expansions proposed in conjunction with Kansas City Area Transportation Authority [KCATA], using Metcalf Avenue as a spine.

Slide 10 – Master plan principles are equitable service, optimized access, building upon existing infrastructure, sustainability and flexible responsiveness.

Slide 11 – Map of “high performance network” of facilities. Four of the red modernization dots are “power libraries” which will remain open or be improved. Pioneer Library located in Leawood is one of these four libraries, along with Corinth, Antioch and Cedar Roe.

Slide 12 – Strategic park priorities. Mill levy increase of 0.75 will result in \$6.3 Million for parks.

Slide 13 – Locations of proposed 2016 – 2030 park improvements. Another county park is needed.

Slide 14 – Property locations of 2016 – 2030 park openings. Meadowbrook property is being discussed by the City of Prairie Village.

Slide 15 – Aerial map of proposed Meadowbrook Park. A park location in the northeast portion of the county was part of the 2020 Johnson County Master Park Plan. The Meadowbrook Park would contain privately-funded 80 to 90 room boutique inn for weddings and private parties, luxury apartments and townhomes and a senior living facility.

Slide 16 – 2016 – 2030 streamway trail development. Another 30 miles of trail to be added in the next 15 to 20 years.

Slide 17 – The groundbreaking for the Johnson County Arts & Heritage Center at the former King Louie site in Overland Park is planned for next spring, in partnership with the Johnson County Museum and Johnson County Parks and Recreation. The museum’s “1950s All-Electric House” will be relocated to this property.

Slide 18 – Johnson County Board of Commissioners strategic priorities. One out of fifteen, or 6,000, of our citizens lives in poverty, defined as a family of three with an income under \$20,000. A decision to resolve issues at the County Courthouse is expected next year.

Slide 19 – 2016 County Road Assistance Program [CARS] Fiscal Plan includes \$4,633,000 for northeast Johnson County, with \$1,301,000 of that for Leawood, Roe Avenue-College Boulevard-119th Street.

Slide 20 – Future issues involve the Johnson County Courthouse, Tomahawk Creek Wastewater Treatment Facility and the Kansas state legislative tax lid. The courthouse is not ADA compliant, inmate transport between the jail and courthouse is through public hallways, the building lacks private attorney consultation space, and additional courtrooms are needed to accommodate growth. The Waste Water District will determine when improvements will be needed, and have visited with a number of Leawood staff in this regard and a meeting is scheduled for February 1, 2016.

Councilmember Rasmussen thanked Commissioner Shaffer and complimented the trail development plan. He inquired if there were funds available to address gaps in the existing trail system and suggested the potential for shared funding agreements with cities. Commissioner Shaffer stated that continuous trails are a consideration, but he did not have an answer at this time. He would research and provide a response to Councilmember Rasmussen.

Councilmember Rasmussen stated approximately 15% to 20% of his constituents are 65 years or older. In regard to the Commission’s strategic priority of transportation plan development for all modes of transportation [Slide 18], he questioned if alternate means of transportation, such as Uber, could be considered. Commissioner Shaffer stated the transportation plan would include para-transit improvements for all vehicles, bike racks and handicap access. The Commission is working to develop other systems such as taxis, and all options are being discussed.

Mayor Dunn stated the presentation was very helpful. She expressed congratulations on behalf of the City of Leawood to County Manager Hannes Zacharias for his Distinguished Public Service Award on Friday, December 4, 2015.

Commissioner Shaffer stated he was happy to provide this information and was available to assist the City.

6. SPECIAL BUSINESS

- A. **Public Hearing** - Amendments to the 2015 Fiscal Budget for the City of Leawood, Kansas

Mayor Dunn declared the public hearing open. No one was present to speak.

A motion to close the public hearing was made by Councilmember Rasmussen; seconded by Councilmember Rezac. The motion was approved with a unanimous vote of 8-0.

- B. **Resolution No. 4533**, adopting amendments to the 2015 Fiscal Budget for the City of Leawood, Kansas

A motion to approve Agenda Item 6.B. was made by Councilmember Rasmussen; seconded by Councilmember Filla. The motion was approved with a unanimous vote of 8-0.

7. CONSENT AGENDA

Consent agenda items have been studied by the Governing Body and determined to be routine enough to be acted on in a single motion. If a Councilmember requests a separate discussion on an item, it can be removed from the consent agenda for further consideration.

- A. Accept Appropriation Ordinance Nos. 2015-45 and 2015-46
- B. Accept minutes of the November 16, 2015 Governing Body meeting
- C. Accept minutes of the September 22, 2015 Parks & Recreation Advisory Board meeting
- D. Accept minutes of the October 15, 2015 Leawood Foundation meeting
- E. Accept minutes of the October 8, 2015 Sustainability Advisory Board meeting
- F. Accept minutes of the July 9, 2015 Sustainability Advisory Board meeting
- G. Accept minutes of the June 3, 2015 Bicycle Friendly Committee meeting
- H. Accept revised Leawood Foundation By-Laws
- I. Approve renewal of Cereal Malt Beverage [CMB] license to Walgreen's, located at 5230 W. 151st Street
- J. Approve Cereal Malt Beverage [CMB] license to Mr. Gyros Greek Food & Pastries, located at 11707 Roe Avenue, Suite C, [Camelot Court]
- K. Approve Change Order No. 3 in the amount of \$7,459.83 to O'Donnell & Sons Construction Co., pertaining to the 2015 Arterial Mill & Overlay Program [Project # 72061]
- L. Approve 5th and Final Pay Request in the amount of \$7,959.83, to O'Donnell & Sons Construction Co., pertaining to the 2015 Arterial Mill & Overlay Program [Project # 72061]
- M. Approve Change Order No. 3 in the amount of \$36,116.05 to Miles Excavating, Inc., pertaining to the 143rd Street Improvement Project between Nall Avenue and Windsor Street [Project # 80162] [KDOT Project # 46 N-0426-01]

- N. Approve Massage Establishment License for Massage by Design, located at 5328 W. 151st Street, in accordance with Code § 5-510
- O. Approve proposal from Travelers Insurance Company for 2016 Property/Liability Insurance and additional coverages
- P. **Resolution No. 4534**, approving amendments to the Leawood Arts Council Public Art Policy Guidelines; Art in Public Places Initiative [APPI] Policy
- Q. **Resolution No. 4535**, approving and authorizing the Mayor to execute a Letter of Understanding in the amount of \$10,000, between the City and Johnson County Human Services pertaining to the 2016 Johnson County Utility Assistance Program
- R. **Resolution No. 4536**, approving the recommended distribution of alcohol taxes by Johnson County Drug and Alcoholism Council [DAC] for allocations of the 2016 alcohol tax fund for an amount not to exceed \$275,000
- S. **Resolution No. 4537**, approving a Final Sign Plan for Neenan Plumbing Showroom – Wall Signs, located north of 104th Street and west of State Line Road. (PC Case 126-15) *[from the November 10, 2015 Planning Commission meeting]*
- T. **Resolution No. 4538**, approving a Final Plan for changes to the façade of a tenant space for Town Center Crossing – Charming Charlie – located east of Roe Avenue and south of 119th Street. (PC Case 129-15) *[from the November 10, 2015 Planning Commission meeting]*
- U. **Resolution No. 4539**, approving a Revised Final Hardscape and Landscape Plan for Plaza Pointe – Crossfirst Bank – Patio, located south of 135th Street and west of Roe Avenue. (PC Case 132-15) *[from the November 10, 2015 Planning Commission meeting]*

Councilmember Sipple requested Consent Agenda Item 7.A. be pulled.

Councilmember Rasmussen requested Consent Agenda Item 7.O. be pulled.

Mayor Dunn requested Consent Agenda Items 7.P. and 7.R. be pulled.

A motion to approve the remaining Consent Agenda items was made by Councilmember Filla; seconded by Councilmember Rasmussen. The motion was approved with a unanimous vote of 8-0.

- A. Accept Appropriation Ordinance Nos. 2015-45 and 2015-46

Councilmember Sipple stated his wife was listed as a payee providing services to the Parks & Recreation Department, and he would recuse from voting.

A motion to approve Consent Agenda Item 7.A. was made by Councilmember Filla; seconded by Councilmember Rasmussen. The motion was approved with a vote of 7-0; Councilmember Sipple recusing.

- O. Approve proposal from Travelers Insurance Company for 2016 Property/Liability Insurance and additional coverages

Councilmember Rasmussen stated he was going to vote against the proposal because one of the characteristics of the Council was to not perpetuate continual contracts with the same vendor. In this case, bids were requested and in good faith potential vendors supplied their proposals. Staff recommended retaining a previous vendor that would cost \$20,000 more than the lowest bid on the basis of good relations. It would be bad policy to ignore the lowest bid, particularly with the substantial price difference.

Mayor Dunn stated the City's policy was to accept the lowest and best bid, but if the lowest bid was not recommended, to ascertain the reason and determine the best action.

A motion to not approve the recommendation of staff and deny the proposal from Travelers Insurance Company was made by Councilmember Rasmussen; seconded by Councilmember Rezac.

Mayor Dunn invited City Attorney Patty Bennett to comment. Ms. Bennett acknowledged concerns. She stated the recommendation to approve the Travelers proposal, though Brit [State National Insurance] was the lowest bidder, was made in conjunction with the City Administrator and based on the positive working relationship with Travelers for the past 14 years. Ms. Bennett asked Mr. James Charlesworth, Risk Management Consultant, to provide additional information.

Mr. James Charlesworth, Charlesworth and Associates, 10950 W. 154th Street, Overland Park, stood and stated to change providers would require one-time coverage costing an additional \$12,000 to \$13,000 to ensure an extra 12 months to report claims from Travelers that might be excluded with a new carrier. This additional cost reduces the difference between the proposals to approximately \$8,000. He noted Travelers longevity and strength as a company, and how they handled the City's loss several years ago. Brit is the insurance carrier for the Kansas cities of Shawnee, Lenexa and Hays, and their program is structured differently.

Councilmember Azeltine stated Mr. Charlesworth had been a consultant for 25 years and was in favor of relying on expert advice. Mr. Charlesworth stated he was not an insurance broker agent and was paid a flat fee for consulting service to the City.

Councilmember Rezac inquired if the proposals received allowed a fair comparison, when the next bid cycle would occur, and what would be a reason to change providers. Mr. Charlesworth commented that a one-to-one comparison of proposals can be difficult. Differences of note in the proposals received included primary coverage of public official, professionals and law enforcement by Travelers for \$2 Million and Brit for \$1 Million, as well as various property coverage differences. Bids are typical sought every three to five years, and contracts are for one year so rates cannot be negotiated at this time. There are a limited number of companies that provide for governmental risk in Kansas and if desired, proposals from Missouri could be requested. Reasons for change, beyond price, would be deductibles and review of total risk-to-cost. Mr. Lambers stated reasons would be service and contention over coverage. The City has had a positive experience with Travelers, and it is important for the City and its insurance company to work together.

Councilmember Rasmussen questioned if acceptance of other than the lowest bid would deter future bidders. Mr. Charlesworth noted this was a good point and stated he has seen an impact both ways.

Councilmember Rawlings asked for information regarding the annual premiums additions for cyber liability [through BCS Insurance] and fiduciary liability coverages. The cyber liability insurance would cover the mass mailing cost for breach of City systems and fiduciary liability was needed for 3rd party retirement plans.

Councilmember Osman appreciated Mr. Charlesworth's candidness and stated at first blush price would be a consideration, but varying deductibles and potential premium increases following an event could not be easily factored into the proposals. He inquired if the City was protected with terrorism coverage. Mr. Charlesworth replied this insurance, with terrorism defined as a certain dollar threshold declared by Secretary of Treasury and Secretary of Defense, is typically required by lenders in the private sector. The City would not be required to carry this coverage and the percentage of the 50 to 75% of cities with this coverage had decreased by 25%. Cities with this insurance typically provide utilities and the amount of damage must be high.

Based on the discussion, Councilmember Rezac rescinded her second of Councilmember Rasmussen's motion for disapproval. The motion failed for lack of a second.

A motion to approve Consent Agenda Item 7.O. was made by Councilmember Azeltine; seconded by Councilmember Rawlings. The motion passed with a vote of 7-1; nay vote from Councilmember Rasmussen for reasons previously stated.

P. **Resolution No. 4534**, approving amendments to the Leawood Arts Council Public Art Policy Guidelines; Art in Public Places Initiative [APPI] Policy

Mayor Dunn pulled this item to recognize Mary Tearney, Chair of the Arts Council Committee; Anne Blessing, Chair of the Art in Public Places Initiative; and April Bishop, Cultural Arts Coordinator. Mayor Dunn invited Ms. Tearney to comment.

Mary Tearney, 3308 W. 127th Street, Leawood, stated policy revisions had been discussed at several meetings, with and without Council liaisons Councilmembers Cain and Azeltine due to their availability. Ms. Tearney stated her belief the revisions had been properly vetted through the Arts Council Committee.

Mayor Dunn stated she had discussion with Ms. Bennett this evening in regard to mayoral appointment of APPI members moving forward, as the timing and effective date of mayoral appointments may require adjustment based on recent Kansas legislation impacting election schedules. Ms. Bennett stated current appointments may need to be extended as to coincide with the next election cycle in the fall of 2017. Ms. Tearney was agreeable to an extended terms and felt the Arts Council would be as well, and stated she would work with staff to ensure dates parallel.

Councilmember Cain congratulated Ms. Blessing as new APPI Chair and commented the revision process had been a laborious task. Councilmember Azeltine stated staff had done an excellent job crystalizing the discussions of the past 1.5 years, but questioned the following:

1. VI. Artist Selection, A. Artist Selection Panel, 1. Composition, e.
Question grammar and suggest reword of “One council liaison which may need not be a liaison to the Arts Council (non-voting).”
2. VI. Artist Selection, A. Artist Selection Panel, 2. Duties / Responsibilities, a.
Question if “from” should be “form” [NOTE: Neither “from” or “form” is used in the clean copy of policy; the phrase ends with “of”.] Mayor Dunn suggested replacement with the word “selection”, which was agreeable to Councilmember Azeltine.
3. VI. Artist Selection, A. Artist Selection Panel, 3. Criteria for Artist Selection, g.
Question if necessary to Americans with Disabilities Act [ADA] compliance. Ms. Bennett stated compliance was required, but statement in policy was not.
4. VII., Site Selection Criteria, B. Site Specific, “Site should meet the following criteria:”
Strongly suggest revision of “should” to “shall”; Mayor Dunn agreed.
5. X., Art on Loan Program, “This program shall allow APPI to borrow high quality, engaging, art to be placed...”.
Question the subjectivity of “engaging”. Mayor Dunn stated she had no issue with the use of “engaging”.

A motion to approve Consent Agenda Item 7.P. with minor changes was made by Councilmember Azeltine; seconded by Councilmember Rasmussen. The motion was approved with a unanimous vote of 8-0.

- R. **Resolution No. 4536**, approving the recommended distribution of alcohol taxes by Johnson County Drug and Alcoholism Council [DAC] for allocations of the 2016 alcohol tax fund for an amount not to exceed \$275,000

Mayor Dunn asked members present from DAC be recognized for their work and prudent expenditure of funds.

Ms. Cathy Lawless, City of Leawood Representative, 12800 Catalina, Leawood, and Mr. Ryan Erker, Vice-Chair and Grant Review Sub-Committee Chair, 5801 W. 128th Street, Overland Park came forward.

Councilmember Rasmussen complimented Ms. Lawless for her fair allocation of contributions by city. **A motion to approve Consent Agenda Item 7.R. was made by Councilmember Rawlings; seconded by Councilmember Rasmussen. The motion was approved with a unanimous vote of 8-0.**

8. MAYOR'S REPORT

- A. Flags are at half-staff for the recent San Bernardino tragedy. A moment of silence for the families and friends of victims was requested.
- B. Congratulations and appreciation to Parks & Recreation Director Chris Claxton for another terrific Breakfast with Santa this past Saturday. Parks & Recreation Mascot Leawoody was also in attendance. We had a packed Ironwoods Lodge, and all had a great time.
- C. The Leawood Employee Activity Committee organized a very successful Coats for Kids Program with over 140 coats donated to worthy organizations. Many thanks to all supporters.
- D. Reminder that this Wednesday, December 9, at 11:30 A.M., we will celebrate all of our Leawood employees at a luncheon at Ironwoods Lodge. Councilmembers are invited to attend. This year the luncheon will be catered by Public Works Director Joe Johnson.

9. COUNCILMEMBERS' REPORT

Councilmember Filla Report on Initiative regarding Designated Pedestrian/Bicycle School Routes

Councilmember Filla noted the map depicted the most-used feeder streets for Mission Trail Elementary [MTE] bike and pedestrian school routes. The routes are supported by the school principal and the parent teacher organization president, and would be added to the City's Master Bike-Ped Plan. Designated routes would become the future standard and added to the City's Master Bike-Ped Plan, assisting staff with prioritizations. Recent experience with a change in crossing guard personnel at Brookwood Elementary School had shown that improvement does not necessarily come from a capital investment. At a future date, Corinth walk comments from children would be shared.

Councilmember Filla supplied a one-page "BikeWalkKC" partnership update that had been received by Brian Anderson, Superintendent of Parks. The hand-out documents that Leawood adopted the region's first and only plan for integrating bicycling and walking. She read the recognitions of other local cities, noting that Leawood was not alone in the effort.

10. STAFF REPORT

City Clerk Debra Harper gave a reminder to councilmembers to turn in outdated security access key cards. Mayor Dunn requested an email be sent to those councilmembers who had not already done so.

COMMITTEE RECOMMENDATIONS

11. PLANNING COMMISSION

[From the October 27, 2015 Planning Commission meeting]

Ordinance No. 2764, approving a Revised Preliminary Plan, Revised Final Plat and Final Plan for Bi-State – Central States Warehouse Addition, located north of 143rd Street and east of Kenneth Road. (PC Case 99-15) *[Continued from the November 16, 2015 Governing Body meeting]* [ROLL CALL VOTE]

Mr. Mike Meyers, Hernly Associates, 920 Massachusetts, #2, Lawrence, stated the 5,500 sq. ft. building straddles State Line Road, so he has also been working with Kansas City, Missouri. He had worked with Leawood staff on several minor issues, but all were in agreement at this time.

Mayor Dunn thanked Mr. Meyers for resolution of the Planning Commission items before appearing before the Council.

Councilmember Rezac questioned the reason for the prohibition of barb ware on top of fencing. Mr. Klein replied use may be typical on this type of development and barb wire was not currently present on the Kansas side, but may be present on the Missouri side.

A motion to approve Agenda Item 11. was made by Councilmember Rasmussen; seconded by Councilmember Filla. The ordinance was passed with a unanimous roll call vote of 8-0.

12. OLD BUSINESS – None

13. OTHER BUSINESS – None

14. NEW BUSINESS

Schedule Governing Body Work Session on Monday, February 1, 2016, at 6:00 P.M., for Presentation on Proposed Expansion of the Tomahawk Creek Parkway Wastewater Treatment Plant

Mayor Dunn asked Mr. Lambers who would be presenting at the Work Session. Mr. Lambers replied personnel from the Johnson County Wastewater District. The meeting would be held in the Oak Room of City Hall and he would distribute notices to abutting Home Owner Associations [HOAs], inviting them to send a representative. The district proposes to triple the size of the current treatment plant, so odor would be more difficult to contain, and residents need to be involved early in the discussion. The notice area will encompass more than 500 ft., crossing I-435 to the north and including Mission Farms and Hallbrook, with a general notice on the website. There are two types of plants that can be approved by the EPA, and the type determines the size of tank.

Mayor Dunn stated as last known, the district was still considering to have treatment in Missouri. Mr. Lambers stated the district does not wish their rates to be controlled by Kansas City, Missouri. A contract would be for a period of 10 to 20 years and Kansas City, Missouri, is working on requirements with the Environmental Protection Agency [EPA], and any resultant cost increases would be passed along. The Kansas Department of Health and Environment, who does a good job, is the intermediary party of the EPA. Mr. Lambers stated the district's only transfer option is Kansas City, Missouri, and then probable abandonment of the plant.

Mayor Dunn inquired if the utilization of park soccer fields was under the control of the City. Mr. Lambers replied the district has no concern with disruption and rebuild of the soccer fields for one to two years, and he has assured the district the City has authority. The district does own land where baseball fields are located and could place underground tanks to handle overflow. The City would be responsible to restore the baseball fields at their cost since the City had made improvements. Mr. Lambers stated he hopes this would not become a condemnation situation involving two non-private parties having authority.

Mr. Lambers confirmed with Councilmember Sipple a new plant was being planned with a revenue stream from Johnson County, with probable location in the Tomahawk Creek Valley.

Mayor Dunn noted she would expect ample documentation in advance of the meeting. Mr. Lambers stated Kansas City, Missouri, was expecting to hear from the EPA and he wanted to be proactive and place the Work Session on the Council calendar.

A motion to approve Agenda Item 14.D. was made by Councilmember Filla; seconded by Councilmember Rasmussen. The motion was approved with a unanimous vote of 8-0.

ADJOURN

There being no further business, the meeting adjourned at 9:02 P.M.

Debra Harper, CMC, City Clerk

Cindy Jacobus, Assistant City Clerk