

2017 Fall/Winter Registration Form

5 WAYS TO REGISTER!



Walk-In

Leawood City Hall
Residents - **August 1**
Non-Residents - **August 7**

Online

<https://webtrac.leawood.org>
Residents - **August 1**
Non-Residents - **August 7**

Fax

913.339.6721
August 7
Visa, Mastercard, Discover,
and American Express ONLY

Mail

Accepted Beginning
August 7
Leawood Parks & Recreation
4800 Town Center Drive

Telephone

913.663.9154
Visa, Mastercard & Discover,
and American Express ONLY
August 8

Adult Name _____

Address _____

City _____ State _____ Zip _____

Phone No. home work cell

Phone No. home work cell

Email Address _____

Emergency Contact (name) _____ (phone no.) _____

Reasonable Accommodations

Leawood Parks & Recreation Department is committed to making reasonable accommodations as required by the Americans With Disabilities Act. Please describe any accommodations needed for the enjoyment of this program(s):

Waiver & Consent Statement

I understand that, by participating in these activities, I, my child, or my dependent, accept the risk that injuries, damages, or even death may occur. In consideration of me, or my child or dependent, being allowed to participate in the City of Leawood Parks & Recreation Department programs, I on my behalf and on behalf of my child or dependent, forever release and hold harmless for myself, my heirs, executors, administrators, or assigns, the City of Leawood, Kansas and any of its employees, agents, and representatives, from any and all claims, demands, and causes of action arising out of any injuries, damages, or death caused to, or emergency medical treatment provided to me, my child, or my dependent from my or his/her participation in any said program. I give my permission for me, my child, or my dependent to receive emergency medical treatment when the City of Leawood staff deems it necessary. As a participant, I understand that my photo(s) may be used for marketing of future programs.

I have read and understand the registration, cancellation, transfer, refund policies and waiver statements.

x _____ Date _____

Signature (Parent/Guardian if under 18) Parent Guardian Participant



Code	Sec #	Class Name	Participant Name	Grade	Birth Date	Age	Fee

PAYMENT FORM Cash Check # _____ (Payable to City of Leawood) Mastercard Visa Discover American Express

CARDHOLDER NAME _____ SIGNATURE _____

CARD # _____ EXP. DATE _____ V CODE _____

Registration

■ Registration Process

Residents may walk-in to City Hall or register online beginning **August 1**. All non-residents may walk-in to City Hall or register online beginning **August 7**. Registrations for residents and non-residents by fax will be accepted on **August 7** and mail will be accepted beginning **August 7**. Registrations for residents and non-residents will be taken over the telephone beginning **August 8**.

■ Late Registration

Registrations may be accepted after a program begins, provided the maximum enrollment has not been met. However, program fees will not be pro-rated. Late fees may be applicable to soccer leagues, t-ball and coach pitch baseball, and Labor Day 5K Run registrations.

■ Administrative Fee

A \$5.00 administrative fee will be charged for each registration change or transfer.

■ Cancellation Policy

LPRD reserves the right to cancel a class. If the program minimum has not been met prior to two business days before the first class meeting, the program will be cancelled. If the participant wishes to withdraw from a class, he or she must do so no less than ten business days prior to the first class to receive a full refund. Cancellation fees will not be charged if the class is cancelled by the Leawood Parks and Recreation Department.

■ Refund Policies

Full refunds, excluding \$5.00 cancellation fee (for each registration/program/class) will be granted provided notification of cancellation is received ten business days prior to the start of class. NO REFUND will be issued after that time. Does not include facility rentals, swim/dive team, and Labor Day Run. In the event a medical emergency or illness should arise mid-session, a pro-rated refund will be issued provided a doctor's note is received within two weeks of the first missed class. Also provided that 1/3 of the program has not expired.

■ Returned Check Fee

The City of Leawood will assess a service charge of \$30.00 for every check returned for insufficient funds.

■ Reasonable Accommodations

Leawood Parks and Recreation Department is committed to making reasonable accommodations as required by the Americans with Disabilities Act. Please notify the staff at registration if you or your child have any medical conditions or mental/physical disabilities so that LPRD can try to accommodate your needs. Seven days advance notice is required.

Comments, Suggestions, Ideas & Concerns Welcome

The Leawood Parks & Recreation Department strives to provide quality recreational programs for all participants. Your comments, suggestions, ideas, and concerns are always welcome. Please feel free to contact us at 913.663.9154 or via e-mail at www.leawood.org.





Leawood Parks & Recreation
4800 Town Center Drive
Leawood, Kansas 66211

START YOUR ADVENTURE TODAY!

August

- 13th Sundays in the Park Concert Series, Nace Brothers
- 20th Sundays in the Park Concert Series, David Basse with Special Guests Tivon Pennicott and Sullivan Fortner
- 26th 3rd Annual Truckin' It in the Park
- 26th History For All Ages Series, Leawood Memories
- 27th Sundays in the Park Concert Series, Hard@Play

September

- 3rd Sundays in the Park Concert Series, Heat Index
- 4th 27th Labor Day 5K Run & Walk
- 5th 13th Annual Doggie Dunk
- 7th LPD Citizen's Police Academy
- 13th Police and Fire Open House
- 16th Citywide Recirculation Saturday

October

- 1st History For All Ages Series, History of Mystery
- 6th 2nd Annual Into the Night Fall Festival
- 7th 2nd Annual Natural Reflections

October

- 12th-15th LSC "Agatha Christie's The Mousetrap"

November

- 11th Turn On Your Porch Lights to Honor Veterans
- 11th Fall Tomahawk Trail Clean-Up
- 20th 20th Holiday Lighting Ceremony

December

- 2nd Holiday Traditions on the Prairie
- 2nd Nature Center Holiday Open House
- 2nd Breakfast with Santa

February

- 3rd Daddy Daughter Date Night
- 16th-18th Arti Gras
- 18th I-Lan Lunar New Year
- 22nd 10th Annual Leawood Sustainability Summit & HOA Meeting

March

- 3rd-4th LSC Auditions for 2018 Summer Musical
- 25th Taking Tea with Shakespeare