

## How to Use this Guide

Provide two sets of plans and complete the following:

1. Complete this Building Guide by filling in the blanks on page two, and indicating which construction details will be used.
2. Provide 2 Plot Plans (site plan) showing dimensions of your project or addition and its relationship to existing buildings or structures on the property and the distance to existing property lines drawn to scale.

### Directions

1. Fill in the blanks on pages 2 and 3 with dimensions and materials which will be used to build the structure. Please print legibly.
2. Indicate in the check box which detail from page 2 will be used.
3. The majority of permit applications are processed with little delay. The submitted documents will help determine if the project is in compliance with building safety codes, zoning ordinances and other applicable laws.



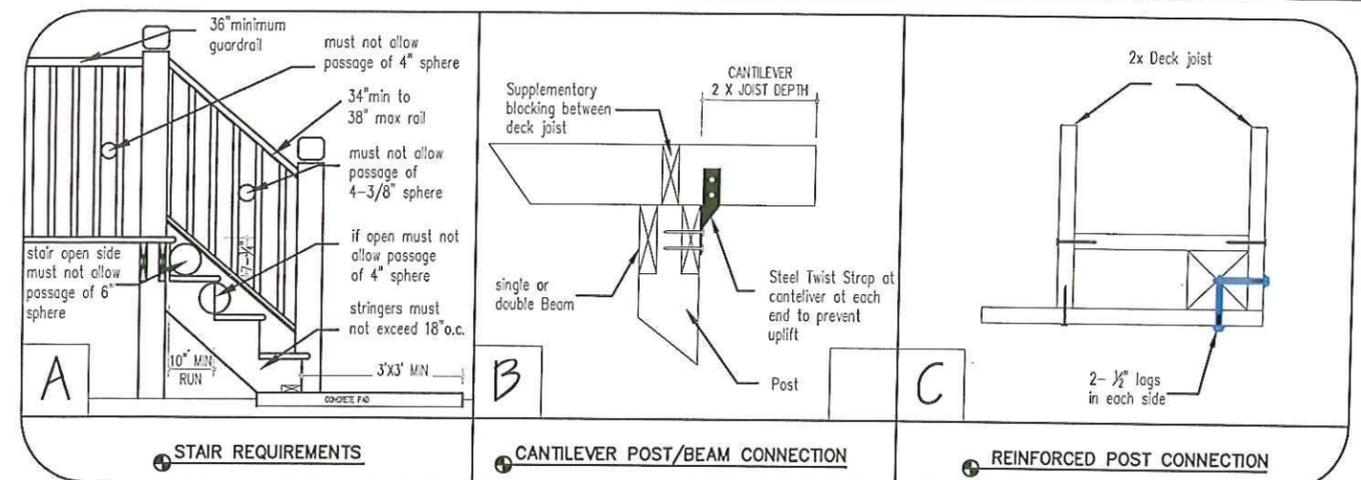
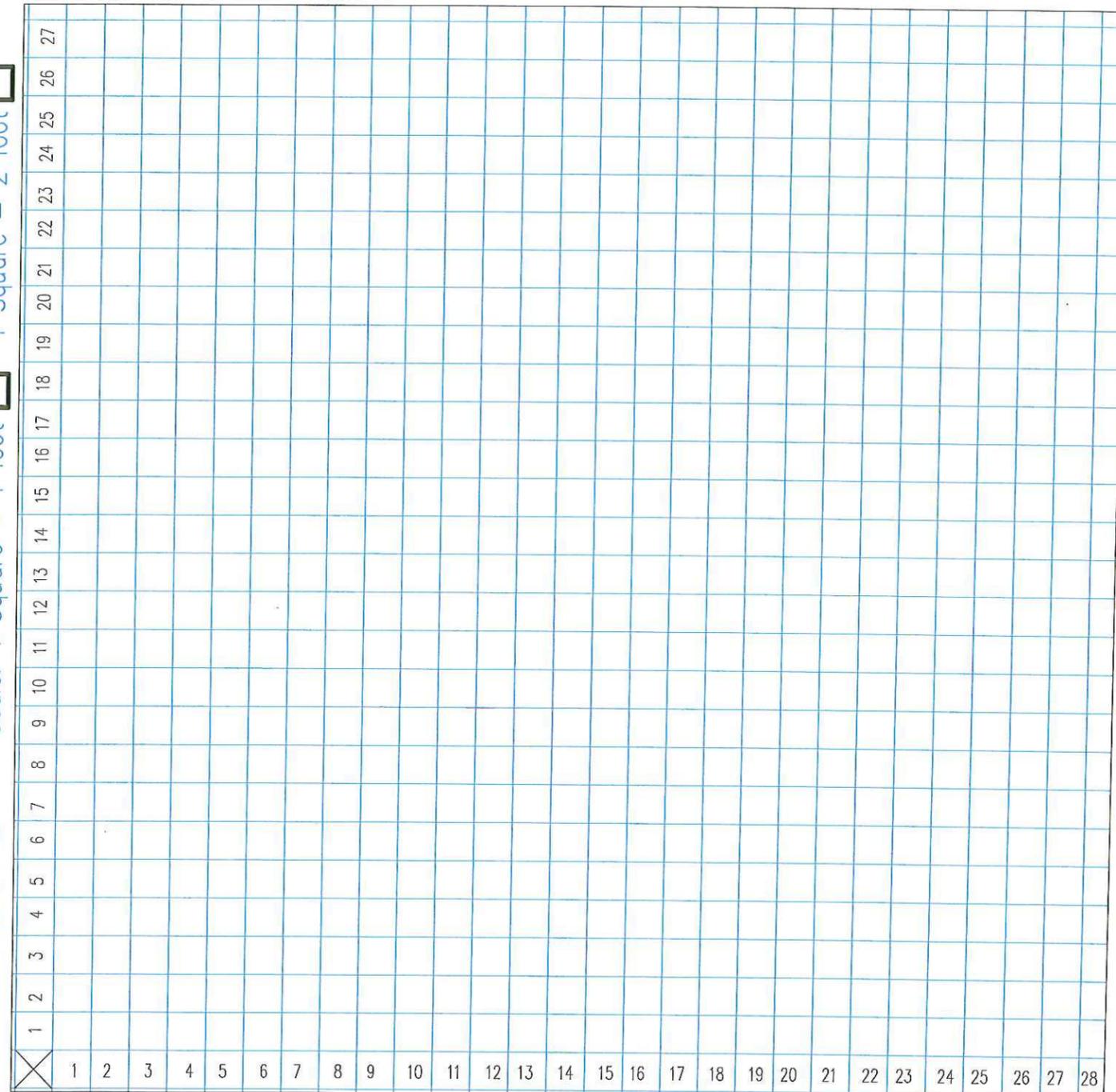
Note: If an exit or egress from the existing building passes under the proposed deck, or if there is an existing patio under the proposed deck, a minimum clear headroom of not less than 36 inches. Must be maintained under the beam. Please indicate openings in existing wall.

Note: A plot plan (plan view) showing the dimensions of your project or additions and its relationships to existing buildings or structures on the property must be included.

In addition to project dimensions, your plot plan must also show other details such as post locations and spacing, joist and beam spans, and any other pertinent information not shown on the section drawing.

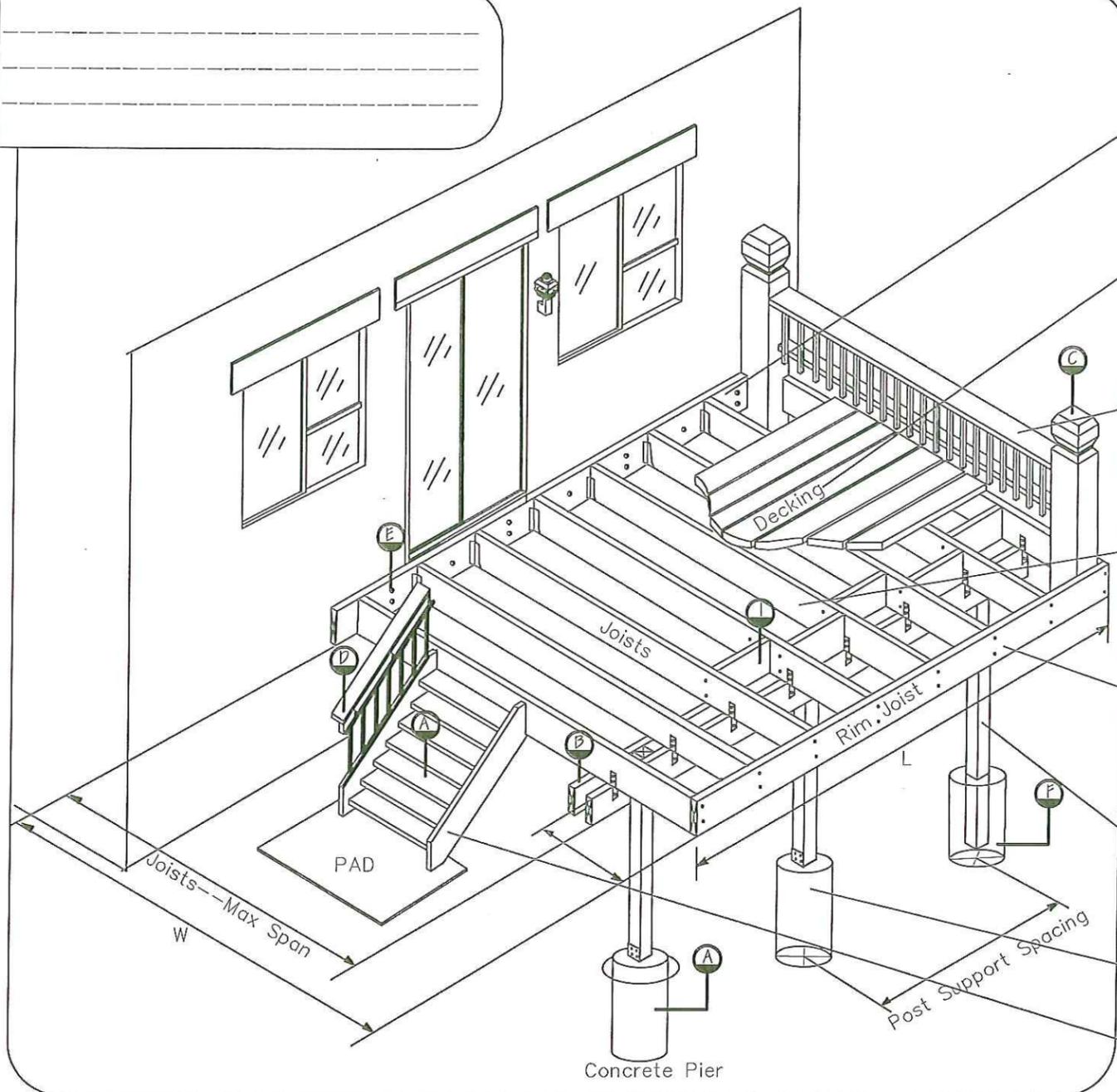
DRAWING PAD

Scale: 1 Square = 1 foot  1 Square = 2 foot



Name & Address

RESIDENTIAL DECK



**SIZE** \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ Sq-ft  
 (example: 10(W)x20(L)= 200 sq-ft)

**DECKING** Type of decking \_\_\_\_\_ X \_\_\_\_\_  
 (example: 1x4 or 2x6 southern Pine)

**JOIST** 2x \_\_\_\_\_ Floor Joist  
 spaced \_\_\_\_\_" apart (o.c.)  
 (example: 2 x10" spaced 24" apart)

**POST** \_\_\_\_\_ x \_\_\_\_\_ posts spaced \_\_\_\_\_ apart (o.c.)  
 (example: 6" x 6" spaced 60" apart)

**STAIR** \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ Sq-ft  
 (example: 4' wide x 5' long = 20 sq-ft)

**LEDGER** Size and Amount of Lags  
 \_\_\_\_\_  
 (example: 2" x 8" s.p.y with Two 1/2" x 5" lags @ o.c.)

**GUARD & HANDRAIL** \_\_\_\_\_ X \_\_\_\_\_ baluster  
 (example: 2" x 2" cedar @ 4" o.c.)

**RIM JOIST** 2x \_\_\_\_\_ rim joist  
 (example: 2x10 cedar, cca treated)

**PIERS** \_\_\_\_\_ x \_\_\_\_\_ DEEP PIERS  
 SQUARE  ROUND   
 (example: 16" Ø x 36" Deep Concrete pier)

