

CHAPTER XIV. TRAFFIC

ARTICLE 6. PARADE REGULATIONS

SECTIONS

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14-601. DEFINITIONS. The definitions of certain terms relating to parade regulations shall be as follows:

- (a) *Parade* is any parade, march, ceremony, show, exhibition, pageant, foot run or race, bike race, or procession of any kind, or any similar display, in or upon any street, park or other public place in the city.
- (b) *Parade Permit* is a permit as required by this article.
- (c) *Person* is any person, firm, partnership, association, corporation, company or organization of any kind.

(Ord. 2495C; 06-20-11)
(Code 1973)
(Code 2000)

14-602. PERMIT REQUIRED, EXCEPTIONS.

- (a) No person shall engage in, participate in, aid, form or start any parade, unless a parade permit shall have been obtained from the chief of police.
- (b) This article shall not apply to:
 - (1) Funeral processions;
 - (2) Students going to and from school classes or participating in education activities when such conduct is under the immediate direction and supervision of the proper school authorities;
 - (3) A governmental agency acting within the scope of its functions.

(Code 1973)
(Code 2000)

- 14-603. PROCEDURE.** A person seeking issuance of a parade permit shall file an application with the chief of police on forms provided by such officer.
- (a) An application for a parade permit shall be filed with the chief of police not less than 30 days before the date on which it is proposed to conduct the parade.
 - (b) The application for a parade permit shall set forth the following information:
 - (1) The name, address and telephone number of the person seeking to conduct such parade;
 - (2) If the parade is proposed to be conducted for, on behalf of, or by an organization, then the name, address and telephone number of the headquarters of the organization, and of the authorized and responsible head of such organization;
 - (3) The name, address and telephone number of the person who will be the parade chairperson and who will be responsible for its conduct;
 - (4) The date the parade is to be conducted;
 - (5) The route to be traveled, the starting point and the termination point;
 - (6) The approximate number of persons, animals and vehicles that will constitute such parade; the type of animals and description of the vehicles;
 - (7) The hours when such parade will start and terminate;
 - (8) A statement as to whether the parade will occupy all or only a portion of the width of the streets to be traversed;
 - (9) The location by streets of any assembly areas for such parade;
 - (10) The time at which units of the parade will begin to assemble at any such assembly area or areas;
 - (11) The interval of space to be maintained between units of such parade;
 - (12) If the parade is designed to be held by, and on behalf of or for any person other than the applicant, the applicant for such permit shall file with the chief of police a communication in writing from the person proposing to hold the parade, authorizing the applicant to apply for the permit on his or her behalf;
 - (13) Any additional information which the chief of police shall find reasonably necessary to a fair determination as to whether a permit should be issued including a certificate of insurance coverage if required.
 - (c) The chief of police, where good cause is shown therefor, shall have the authority to consider any application hereunder which is filed less than 30 days before the date such parade is proposed to be conducted.
 - (d) A permit fee and any other applicable fees shall be paid at the time of filing the application for a parade permit. The amount of the fee(s) shall be as established by the Governing Body by resolution or ordinance.

(Ord. 2495C; 06-20-11)
(Ord. 1264C; 11-18-91)
(Code 2000)
(Ord. 2825C; 03-06-17)

- 14-604. STANDARDS FOR ISSUANCE.** The Chief of Police shall issue a permit as provided for hereunder when, from a consideration of the application and from such other information as may otherwise be obtained, he or she finds that:
- (a) The conduct of the parade will not substantially interrupt the safe and orderly movement of other traffic contiguous to its route;
 - (b) The conduct of such parade will not require the diversion of so great a number of ambulances as to prevent normal ambulance service to portions of the city other than to be occupied by the proposed line of march and areas contiguous thereto;
 - (c) The concentration of persons, animals and vehicles at assembly points of the parade will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly areas; and
 - (d) The event has in place, a minimum of one million dollars of general liability insurance with the City named as additional insured, unless the City Administrator after review of the circumstances determines otherwise.
 - (e) The conduct of such parade will not interfere with the movement of fire fighting equipment in route to a fire.

(Ord. 2495C; 06-20-11)
(Code 1973)
(Code 2000)

- 14-605. APPLICATION FOR PARADE: DECISION BY THE CHIEF OF POLICE.** The chief of police shall act upon the application for a parade within a reasonable time after the filing thereof.

(Code 1973)
(Code 2000)

- 14-606. APPEAL PROCEDURE.** Any person aggrieved shall have the right to appeal the denial of a parade permit to the City Administrator. The notice of appeal shall be served upon the City Clerk within 10 days after notice of denial.

(Code 1973)
(Code 2000)
(Ord. 2825C; 03-06-17)

- 14-607. ALTERNATIVE PERMIT.** The chief of police, in denying an application for a parade permit, shall be empowered to authorize the conduct of the parade on a date, at a time or over a route different from that named by the applicant. An applicant desiring to accept an alternate permit shall, within 10 days after notice of the action of the chief of police, file a written notice of acceptance with the chief of police. An alternate parade permit shall conform to the requirements of, and shall have the effect of, a parade permit under this article.

(Code 1973)
(Code 2000)

- 14-608. NOTICE TO CITY OFFICIALS.** Immediately upon the issuance of a parade permit, the Chief of Police shall send a copy thereof to the Director of Public Works and the Fire Chief.

(Ord. 1264C; 11-18-91)

(Code 2000)

14-609. CONTENTS OF PERMIT. Each parade permit shall state the following information:

- (a) Starting time;
- (b) Minimum speed;
- (c) Maximum speed;
- (d) Maximum interval of space to be maintained between the units of the parade;
- (e) The portions of the streets to be traversed that may be occupied by the parade;
- (f) The maximum length of the parade in miles or fractions thereof;
- (g) Such other information as the chief of police shall find necessary to the enforcement of this article.

(Code 1973)
(Code 2000)

14-610. DUTIES OF PERMITTEE. A permittee hereunder shall comply with all permit directions and conditions and with all applicable laws and ordinances.

The parade chairperson or other person heading or leading such activity shall carry the parade permit upon his or her person during the conduct of the parade.

(Code 1973)
(Code 2000)

14-611. PUBLIC CONDUCT DURING PARADES. The following rules of public conduct shall be observed during parades:

- (a) No person shall unreasonably hamper, obstruct or impede, or interfere with any parade or parade assembly or with any person, vehicle or animal participating or used in a parade.
- (b) No driver of a vehicle shall drive between the vehicles or persons comprising a parade when such vehicles or persons are in motion and are conspicuously designated as a parade.
- (c) The chief of police shall have the authority, when reasonably necessary, to prohibit or restrict the parking of vehicles along a highway or part thereof constituting a part of the route of a parade. The chief of police shall post signs to such effect, and it shall be unlawful for any person to park or leave unattended any vehicle in violation thereof. No person shall be liable for parking on a street unposted in violation of this article.

(Ord. 1264C; 11-18-91)
(Code 2000)

14-612. REVOCATION OF PERMIT. The chief of police shall have the authority to revoke a parade permit issued hereunder upon violation of the standards for issuance as herein set forth.

(Ord. 1264C; 11-18-91)
(Code 2000)