Recycle Bins in Commercial Districts
Administrative Approval

Contact Information

Recycling Company: ___________________ Development: ___________________
Address of Proposed Location: ___________________ Applicant Name: ___________________
Contact Phone: ___________________ Contact Email: ___________________
Size of Bin: ___________________ cubic yards

Application Submittal Requirements

☐ A site plan detailing: the location of the recycle bin, setbacks from all exterior property lines, existing and proposed screening, and dimensions of the bin.
☐ A written letter from the business owner approving the location of the recycle bin.
☐ A written letter from the development approving the location of the recycle bin.
☐ Written verification that the recycle bins will only be moved between the hours of 7:00 a.m. and 5:00 p.m. Monday through Saturday.

FOR OFFICE USE ONLY

Date Filed: ___________________ Accepted by: ___________________ Fee Collected: __________
☐ APPROVED ☐ DENIED Reasons for Denial: __________________________________________________________________________

Approved by: ___________________ Date Approved: ___________________

STIPULATIONS OF APPROVAL:

☐ Commercial development is limited to one recycle bin that is for community use and accessible to the public.
☐ A recycle bin shall be limited to 30 cu. yds. in size.
☐ Recycle bins must be setback a minimum of 40 feet from all exterior property lines, and shall be a minimum of 200 feet to property that is zoned, used, or master-planned for residential use.
☐ Recycle bins are not permitted within front or street-side side yards.
☐ Recycle bins shall be located adjacent to existing service, or trash areas on the property.
☐ A recycle bin must be placed on a hard surfaces only.
☐ Recycle bins may be screened by existing structures, evergreen landscaping, or a masonry enclosure constructed of materials compatible with the adjacent buildings.
☐ Evergreen screening may be installed anywhere between the recycle bin and the adjacent property line.
☐ Recycle bins shall be screened on a minimum of three sides.
☐ If a recycle bin is located within 100 feet of any property line, it must be screened on the side adjacent to said property line.
☐ Recycle bins shall only be permitted to be moved between the hours of 7:00 a.m. and 5:00 p.m. Monday through Saturday.
☐ Overflow, or stacking of the recycle bin is prohibited. All recycle bins shall be maintained such that the contents are completely contained within the bin.
☐ Noise associated with the recycle bin shall comply with the noise requirements of the Leawood Development Ordinance.